



NATURE CONSERVATION MARGARET RIVER REGION 2023 ANNUAL GENERAL MEETING

Tuesday 14 November 2023 4.30 – 7.30 pm
Margaret River HEART - Nala Bardip Mia

AGENDA

Drinks and refreshments will be available.

Nature Conservation warmly welcomes you to join our Board, staff, members and partners for our AGM and end of year celebration.

Time	Item	Purpose	Lead
4:35 pm	1.0 INTRODUCTION		
	1.1 Welcome & Apologies	Opening of meeting and Acknowledgement of Country	Ann Ward, Chair
	1.2 Previous Minutes	Endorse Minutes of 2022 AGM held on 7 December 2022. Business arising and actions.	Ann Ward, Chair
4:40 pm	2.0 2022-23 REPORTS		
	2.1 Chair's Report	Presentation of the 2022-23 Chair's Report and 2022-23 Annual Report.	Ann Ward, Chair
	2.2 Financial Report	Presentation and endorsement of the Nature Conservation Margaret River Region Financial Report for the Year ending 30 June 2023.	Crispin Underwood (Treasurer)
4:55 pm	3.0 ORGANISATIONAL MATTERS		
	3.1 Board Membership	Update on current office bearers.	Michelle McManus (Secretary)
	3.2 Volunteer Recognition	Recognition of the significant volunteering efforts that keep our organisation and projects running.	Ann Ward, Chair
	3.3 Membership Fees	Update on annual membership fees for all classes of membership of Nature Conservation Margaret River Region.	Crispin Underwood (Treasurer)

5.15pm	4.0 CLOSING	
	4.1 Other Business -	Members are welcome to raise any further matters of business.
5.20pm	ANNUAL GENERAL MEETING CLOSE	
5:25 pm	PRESENTATION AND TALK	
	2023 – THE YEAR IN 10 IMAGES	Drew McKenzie
5:40 pm	PRESENTATION	
	KEYNOTE ADDRESS	Prof Emerita Carmen Lawrence
5.40 – 7: 30 pm	DRINKS, SOCIALISE, LIVE MUSIC AND CELEBRATE A HUGE YEAR	



NATURE CONSERVATION MARGARET RIVER REGION 2023 ANNUAL GENERAL MEETING

**Tuesday 14 November 2023 4.30 – 7.00 pm
Margaret River HEART - Nala Bardip Mia**

MEETING PAPERS

1.0 INTRODUCTION

1.1 WELCOME AND APOLOGIES

Nature Conservation's Chair, Ann Ward will open the 2023 Annual General Meeting and provide an Acknowledgement of Country.

1.2 PREVIOUS MINUTES

A copy of the Draft Minutes of the Nature Conservation Margaret River Region 2022 Annual General Meeting held on 7 December 2022 at Walsh and Sons are provided as Attachment 1 following these meeting papers.

RECOMMENDATION:

Members endorse the Draft Minutes of the Nature Conservation Margaret River Region 2022 Annual General Meeting as a true and accurate record of the meeting.

2.0 2022-23 ANNUAL REPORT

Copies of the 2022-23 Annual Report will be tabled for information.

2.1 CHAIRS REPORT

The Chair, Dr Ann Ward will present her report on the 2022- 2023 year.

RECOMMENDATION:

Members note the Nature Conservation Margaret River Region Inc. 2022-23 Annual Report and thank Board, staff, advisors, ambassadors, members, volunteers and supporters for the achievements during the year.

2.2 FINANCIAL REPORT

The Nature Conservation Margaret River Region Financial Report for the year ending 30 June 2023 will be tabled by the Treasurer for acceptance.

RECOMMENDATION:

Members endorse that the Nature Conservation Margaret River Region Inc. Financial Report:

- **Presents a true and fair view of the financial position of Nature Conservation Margaret River Region Inc. as at 30 June 2022 and its performance for the year ending on that date.**
- **At the date of this statement, there are reasonable grounds to believe that Nature Conservation Margaret River Region Inc. will be able to pay its debts as and when they fall due.**

3.0 ORGANISATIONAL MATTERS

3.1 BOARD MEMBERSHIP

The Nature Conservation Margaret River Region Inc. Rules of Association allows for a Volunteer Management Board to manage the day to day activities of Nature Conservation. The term of the Board membership is up to 4 years.

In accordance with the Nature Conservation Margaret River Region Inc. Rules of Association the Board consists of four office holders (Chair, Vice Chair, Treasurer and Secretary) and at least one ordinary member. The Board must determine the maximum number of members who may be ordinary Board Members.

Office holders are appointed at the 1st Board meeting following the endorsement of Board members for the following year at the Annual General Meeting

The current status of Board Membership remains unchanged as provided below:

Board Member	Expiry Date
Dr Ann Ward	9 December 2024
Prof Emerita Carmen Lawrence	9 December 2024
Michelle McManus	14 December 2025
Crispin Underwood	9 December 2024
Hamish Worsley	14 December 2025

RECOMMENDATIONS:

Members thank all Nature Conservation Board Members for their contribution during 2022-2023.

Members endorse the membership of the Nature Conservation Margaret River Region Board from this date until the 2024 Annual General Meeting to comprise of:

**Dr Ann Ward
Prof Carmen Lawrence
Crispin Underwood
Michelle McManus
Hamish Worsley**

Note: Office Bearers will be appointed at the first meeting of the Board following the Annual General Meeting.

3.2 VOLUNTEERS

The Chair, Dr Ann Ward will acknowledge the significant contribution that volunteers make to our local environment, community and Nature Conservation Margaret River Region.

3.3 MEMBERSHIP FEES

The Nature Conservation Margaret River Region Inc. Rules of Association outlines arrangements for annual membership fees including that the Board shall from time to time determine the entrance fee (if any) and the annual membership fee (if any) to be paid for membership of the Association.

The Nature Conservation Board wishes to advise members that the membership fees remain unchanged as outlined below.

Class of membership	2022-2023 Annual Membership Fee	2023-2024 Annual Membership Fee
Individual or Personal Membership	\$25	\$25
Family Membership	\$40	\$40
Corporate or Business Membership	\$150	\$150
Life Membership (Individual)	\$250	\$250
Life Membership (Two Adults)	\$400	\$400

Members note the 2023-2024 membership fees set by the Nature Conservation Board for all classes of members of Nature Conservation Margaret River Region Inc.

4.0 CLOSING

4.1 OTHER BUSINESS

Members are welcome to raise any further matters of business.

MEETING CLOSE

Attachment 1



NATURE CONSERVATION MARGARET RIVER REGION

ANNUAL GENERAL MEETING

Tuesday 7 December 2022, 4.30 to 6.00PM

Walsh and Sons, 5962 Caves Road, Margaret River

DRAFT MINUTES

PRESENT

Bill Castleden

Wendy Castleden

Jane Scott

Helen Bradbury

Leone Piggford

Heath Kelly

Caralynn Hoft

Gita Sonnenberg

Norman Pater

Jennifer Wilksch

Alistair Ure

Vincent McCann

Julie McCann

Ann Marsh

Cass Jury

Mike Griffiths

Boyd Wykes

Rick Ensley

Genevieve Hanran Smith

Tracey Muir

Ann Ward

Fran Dohring

Peta Lierich

Hamish Worsley

Drew McKenzie

Alison McKenzie

Zoe McKenzie

Marg Moir

Peter Moir

Jodie Passmore

Trevor Paddenburg

Ben Robinson

Sean Blocksidge

Michelle McManus

Carmen Lawrence

Crispin Underwood

Caroline Hughes

APOLOGIES

Stuart Hicks

Suzanne Hicks

Mandy Edwards

Emma Scaife

1.0 INTRODUCTION

1.1 WELCOME AND APOLOGIES

The Chair welcomed everyone to the Nature Conservation Margaret River Region Inc. (NCMRR) Annual General Meeting (AGM) and acknowledged the Traditional Custodians of the land on which the meeting is being held, Wadandi country, and paid respects to Elders past and present.

1.2 PREVIOUS MINUTES

A copy of the Draft Minutes of the NCMRR 2021 Annual General Meeting held on 14 December 2021 were distributed with the meeting papers prior, and hard copies were made available to attendees at the AGM.

Outcome – Members endorsed the draft minutes of the 2021 NCMRR minutes as a true and accurate record of the 2021 AGM.

2.0 2021-2022 REPORTS

2.1 CHAIR'S REPORT

The Chair thanked General Manager Drew McKenzie, all staff, Board members, all volunteers and ambassadors for their support and achievements during the year and tabled the *NCMRR 2021 Annual Report*.

The Chair's report and message can be found in the *2021-22 Annual Report*. Numerous hard copies of the Annual Report were made available to members and are available on the NCMRR website.

Outcome - Noted

Members noted the Nature Conservation Margaret River Region Inc. 2019-20 Annual Report and thanked the Board and staff members for the achievements during the year.

The NCMRR Financial Statements for the year ending 30 June 2022 were prepared by independent auditors Harvey and Partners and were tabled by Treasurer Crispin Underwood.

Outcome:

Members endorsed that the Nature Conservation Margaret River Region Inc. Financial Statements:

- ***Presents a true and fair view of the financial position of Nature Conservation Margaret River Region Inc. as at 30 June 2020 and its performance for the year ending on that date.***
- ***At the date of this statement, there are reasonable grounds to believe that Nature Conservation Margaret River Region Inc. will be able to pay its debts as and when they fall due.***

3.0 ORGANISATIONAL MATTERS

3.1 BOARD MEMBERSHIP

The Nature Conservation Margaret River Region Inc. Rules of Association allows for a Volunteer Management Board to manage the day to day activities of Nature Conservation. The term of the Board membership is up to 4 years and the current Board members are still serving their terms.

The current status of Board Membership is provided below (table next page):

Board Member	Expiry Date
Dr Ann Ward	9 December 2024
Prof Emerita Carmen Lawrence	9 December 2024
Michelle McManus	14 December 2025
Crispin Underwood	9 December 2024
Hamish Worsley	14 December 2025

Outcome – All Agreed

Members thanked all Nature Conservation Board Members for their contribution during 2021-2022. Members endorsed the membership of the Nature Conservation Margaret River Region Board from this date until the 2023 Annual General Meeting to comprise:

- **Dr Ann Ward**
- **Prof Carmen Lawrence**
- **Crispin Underwood**
- **Michelle McManus**
- **Hamish Worsley**

Office bearers will be appointed at the first meeting of the Board following the Annual General Meeting.

3.2 LIFE MEMBERSHIPS

Certificates of Life Membership were presented to Caroline Hughes, Genevieve Hanran-Smith and Rick Ensley, in recognition and appreciation of their outstanding and sustained contribution to the local environment and Nature Conservation Margaret River Region.

3.3 MEMBERSHIP FEES

The Nature Conservation Margaret River Region Inc. Rules of Association outlines arrangements for annual membership fees including that the Board shall from time to time determine the entrance fee (if any) and the annual membership fee (if any) to be paid for membership of the Association.

The Board advised members that it has revised the membership fees as outlined below.

Class of membership	Previous Annual Membership Fee	Revised Annual Membership Fee
Individual or Personal Membership	\$24.00	\$25
Family Membership	\$24.00	\$40
Corporate or Business Membership	\$34.00	\$150
Life Membership (Individual)	\$0.00	\$250
Life Membership (Two Adults)	\$0.00	\$400

Outcome – All agreed

Members noted the current 2022-2023 membership fees set by the Nature Conservation Board for all classes of members of Nature Conservation Margaret River Region Inc.

4.0 CLOSING

4.1 OTHER BUSINESS

General Manager Drew McKenzie presented the key highlights from the year (PowerPoint presentation and photo summary) and reiterated the thanks to staff, Board members, volunteers, donors and all supporters.

The meeting closed with no further business.

DRAFT