



NOMINATION PACK NATURE CONSERVATION MARGARET RIVER REGION VOLUNTARY BOARD OF MANAGEMENT

ABOUT NATURE CONSERVATION MARGARET RIVER REGION

Nature Conservation Margaret River Region is a community-based, not-for-profit organisation established in 2002 that works in partnership with the community to protect and enhance the natural environment of the Margaret River region

Known locally as Nature Conservation, this environmental organisation combines the grassroots power of the regional community with sound conservation science and pragmatic policy initiatives to achieve effective and sustainable environmental outcomes.

Nature Conservation has a clear vision for the Margaret River region – ‘A healthy and biodiverse natural environment supporting the livelihoods and lifestyles on which our community depends’.

The organisation has a volunteer Board of Management and a small part time staff who deliver conservation action through five key conservation programs and three engagement programs. Addressing the key challenges facing the environment in the Margaret River region, the conservation programs take a long term strategic approach and through coordinated concerted action aim to maintain the health, biodiversity and naturalness of the environment of the Margaret River region.

Nature Conservation’s Programs are:

- Conserving the Margaret River
- Coordinated Weed Control
- Managing Bushland for Wildlife
- Threatened Species Protection
- Caring for Coast

Nature Conservation’s Engagement Programs are:

- Giant Light Steps
- People for Nature
- Schools Environmental Education

NATURE CONSERVATION'S VOLUNTARY BOARD OF MANAGEMENT

The operations of the Nature Conservation are overseen by a Volunteer Board of Management. The Board operates in a purely voluntary capacity with no remuneration offered.

The Board consists of four officer bearers (Chair, Vice Chair, Secretary and Treasurer) and at least one ordinary member. The Board determines the maximum number of members who may be ordinary Board members.

Members are appointed for a four year term with only one half of members' terms expire at any one time to ensure continuity in understanding of the organisation's work. Members can serve more than one term if they so desire with their reappointment subject to renomination.

Members bring to the group a broad array of skills and experience. The experience and interests of members enables them to raise ideas and contribute to strategic solutions to issues as well as contribute to the governance of the group.

Members attend approximately six Board meetings currently held on the second Monday of each month. An Annual General Meeting is held in December open to all members and the general public.

Board members are selected from applications through a call for nominations to Nature Conservations membership and stakeholders. Nominations are elected to the Board on recommendation by the Board at the Annual General Meeting.

A person nominating for the Board does not have opportunity to nominate for a specific office bearers position. Office bearers are elected by members of the Board at the first Board meeting following or at the next Board meeting in the event that an Office bearer position has been vacated.

ELIGIBILITY AND SELECTION CRITERIA

In accordance with the Nature Conservation Rules of Association a person may be Board member if the person is:

- (a) an individual who has reached 18 years of age;
- (b) a member; and
- (c) not a staff member or contracted employee of the Association.

Members should generally fulfill the following selection criteria:

1. A keen interest in, and understanding of, conservation, environmental management and natural resource management;
2. Good local knowledge of social, environmental and economic issues in the Margaret River region.
3. Preferably local residency in the Margaret River region;
4. Experience in coordinating and managing projects and/or business programs;
5. Experience and knowledge of governance procedures for incorporated community groups;
6. Interpersonal and negotiation skills;
7. Communication skills and the ability to use communication networks effectively; and
8. Knowledge of and/or experience in project development and sourcing funding for projects.

WHAT IS REQUIRED OF A BOARD MEMBER

1. Attendance at Board meetings - Arrangements are at the discretion of the Board with the Rules of Association requiring a minimum of 3 meetings per year. Currently meetings are held at the Nature Conservation Offices in the Community Resource Centre, Tunbridge St, Margaret River on the second Monday of the month from 9.00 am to 12.00 pm, however this may be reviewed over the coming year.
2. Attendance is also expected at the Nature Conservation Annual General Meeting and any General Meetings called.
3. Communication with members occurs between meetings, particularly when an out-of-session decisions or feedback on a matter is required. Email capacity is required in this respect.
4. Members are encouraged to facilitate information dissemination between the community and Nature Conservation.
5. Members may be invited to sit on sub-committees or working groups.
6. Members are expected to attend and help with public presentations and community liaison events where possible.
7. The Board must include members willing to fill the positions of Chair, Vice Chair, Treasurer and Secretary. Some tasks of these positions are delegated to staff.

REFERENCE MATERIALS

To find out more about Nature Conservation please refer to the following documents:

- [Nature Conservation E Brochure](#)
- [Nature Conservation Margaret River Region Inc. Rules of Association](#)
- [Nature Conservation Margaret River Region Annual Report 2016-17](#)
- Nature Conservation Website www.natureconservation.org.au
- Nature Conservation Facebook Page <https://www.facebook.com/Nature-Conservation-Margaret-River-Region-584990874876000/>

For any further information please contact Caroline Hughes, Nature Conservation Executive Officer on 9757 2202 or caroline.hughes@natureconservation.org.au.



**NOMINATION FORM
NATURE CONSERVATION MARGARET RIVER REGION
VOLUNTEER BOARD OF MANAGEMENT**

APPLICANT DETAILS

Applicants Name _____

Address: _____

Postal Address: _____

(if different from above)

Telephone Number: Home _____ Work _____

Mobile _____

Email address: _____

Date of Birth: _____

Occupation: _____

Declaration:

Under the *Incorporations Act 2015* a person is prohibited from sitting on the management committee of an incorporated association (without prior approval by the Commissioner for Consumer Protection) if they:

1. are an undischarged bankrupt or their affairs are under insolvency laws;
2. have been convicted of an offence in connection with the promotion, formation or management of a body corporate;
3. have been convicted of an offence involving fraud or dishonesty punishable on conviction by at least three months or more imprisonment; or
4. have been convicted of an offence under Division 3 (the duties of officers provisions) or section 127 (the duty with respect to incurring of debt) of the Act.

I declare that I am eligible to sit on the Nature Conservation Margaret River Region Board of Management with respect to the above and if I am appointed to the Committee will advise should this situation change.

Signature of Applicant: _____ Date _____

SELECTION CRITERIA

Please provide a written statement addressing the selection criteria listed below

1. A keen interest in, and understanding of, natural resource management;
2. Good local knowledge of social, environmental and economic issues in the Margaret River region;
3. Preferably local residency in the Margaret River region;
4. Experience in coordinating and managing projects and/or business programs;
5. Experience and knowledge of governance procedures for incorporated community groups;
6. Interpersonal and negotiation skills;
7. Communication skills and the ability to use communication networks effectively; and
8. Knowledge of and/or experience in project development and sourcing funding for projects.

Please submit your application with a statement addressing the selection criteria and a copy of your Curriculum Vitae to the address below by 4.00pm Monday 12 November 2018.

If necessary, the Nature Conservation Board may seek additional information from applicants, including the names of suitable referees.

HOW TO SUBMIT YOUR NOMINATION

By mail	Nature Conservation Margaret River Region PO Box 1749 Margaret River WA 6285
Hand delivered	Nature Conservation Margaret River Region Margaret River Community Resource Centre 33 Tunbridge St, Margaret River
By email	caroline.hughes@natureconservation.org.au
Further information	Caroline Hughes, Nature Conservation Executive Officer 9757 2202 (Tues, Wed, Thurs)

NOMINATIONS CLOSE: 4.00 PM MONDAY 12 NOVEMBER 2018